



TO: TI 2010/2011 Graduates and 2011 Interns
FROM: Joy Norful, TI Intern Co-Coordinator
DATE: November 2, 2011
SUBJECT: Intern Applications for Teen Institute 2012

TI 2012 will take place **June 5-8** at Sojourn Retreat Center in Dittmer, Missouri.

If you would like to be an intern at TI '12, please fill out the enclosed application. Please be neat and thoroughly express your thoughts, for many people will review your application. Be sure your parents or guardians sign their section of the application. The Faculty/Adult Letter of Recommendation can be mailed separately or enclosed with your application. You'll want to follow up with this person to be sure your recommendation is mailed. You may also download the application from the TI intern page on our web site (www.ncada-stl.org). The completed form can be e-mailed directly to me (jnorful@ncada-stl.org), but we'll still need the paper copy with parent and advisor signatures. Incomplete applications will *not* be processed. **All application forms must be in the NCADA office by December 9, 2011.**

If selected, you will be required to:

- attend several pre-retreat training/work sessions
- accompany staff to the retreat center on Monday, **June 4**

The \$150 intern fee partially offsets the cost of food and lodging for the week. If you're still in high school, check with your school counselor to see if any funds are available through any grants, etc. (Please check on this *prior* to applying so it's not a surprise to the counselor that you are looking for funds!) College students, you may want to check with local civic groups, parents, etc. Some scholarship money is available, but is very limited, so please check with other sources first.

We'd love to have everyone back this year, but we can only select 12-15 interns and a few alternates. It will take some time to determine the exact number of male and female interns needed since it depends on TI registration. We'll let you know of our decision in February. If you have any questions, contact me by e-mail or by phone (314-664-7550). I look forward to hearing from you!

Joy Norful

For TI office use only:

Date Rec'd _____
XLS _____

Return by **December 9, 2011** to:

Joy Norful, TI Intern Co-Coordinator
National Council on Alcoholism
And Drug Abuse - St. Louis Area
1723 Pennsylvania Ave
St. Louis, MO 63104

Teen Institute for Prevention Leaders Intern Application

TI 2012 will be held **June 5-8** at the Sojourn Conference Center in Dittmer, Missouri. Interns are required to attend several training meetings in the weeks before TI and will accompany staff to the retreat center on **Monday, June 4**. *If you are selected, a \$150 room and board fee will be required prior to attending TI.*

Instructions:

1. Complete this application, answering all questions as thoughtfully as you can.
2. Have your parents or guardians complete the section provided for them specifying funding source.
3. Ask the faculty member you select to fill out the Faculty Letter of Recommendation and to return it to NCADA.
4. If you or your parents/guardians have any questions, please contact Joy Norful at 314.664-7550 (jnorful@ncada-stl.org).

First and last name	Date of birth ____/____/____	Sex: <input type="checkbox"/> Male <input type="checkbox"/> Female	T-shirt size: <input type="checkbox"/> Small <input type="checkbox"/> Large <input type="checkbox"/> Medium <input type="checkbox"/> X-Large
Student's e-mail address (Please be accurate, this will be our primary contact source.)			
Name of school you attend		Expected Month and Year of Graduation	
City/County you live in <input type="checkbox"/> Franklin <input type="checkbox"/> Jefferson <input type="checkbox"/> Lincoln <input type="checkbox"/> St. Charles <input type="checkbox"/> St. Louis <input type="checkbox"/> St. Louis City <input type="checkbox"/> Warren			
Student	Mother/Guardian	Father/Guardian	
Name:			
Address:	_____	_____	_____
city/state/zip:	_____	_____	_____
Home phone:	()	()	()
Work phone:	()	()	()
Cell phone:	()	()	()

PART I: PARENT SECTION

If selected, I agree to allow my son/daughter to intern at Teen Institute for Prevention Leaders June 4-8 at Sojourn Retreat Center in Dittmer, Missouri. I understand that my teen and I will be responsible for arranging his/her transportation as well as the \$150 room and board fee (you will be billed after the selection process has occurred). I further agree to be supportive as he/she shares the skills learned at TI in school and/or community settings.

Specify exact name of funding agency/group/individual who should be billed for TI intern's fee:

Funding source	P.O. number	Phone number ()
Street address		
City	State	Zip code

Parent/Guardian Signature

Date

